

Personnel Records/Employees

The Cherokee County Board of Education requires all employees to provide any and all employment-related documents as requested by the School District and to promptly provide notice of any change in certification or licensure, name, home address, tax withholding status or other information pertaining to employment.

Personnel Records/Confidentiality

An employee may be required to access personnel records containing confidential information as a function of his or her job duties. Confidential information is any data or information which is not readily available to the general public or which could constitute an invasion of privacy, whether in verbal, paper, electronic or any other format. Any disclosure of confidential information must be in accordance with protocols as set forth by State, Federal and/or Local statutory requirements.

ADOPTED: August 2, 2001

REVISED: July 20, 2017

Cherokee County Board of Education