

---

The Cherokee County Board of Education will be responsible for the naming/renaming of all School Board-owned facilities.

**I. NAMING A NEW FACILITY:**

The principal of the facility will seek suggestions for names of the new facility from the parents, teachers, students and members of the community. The principal will appoint a committee of students and teachers from the new school attendance area to develop recommendations for naming the school. The Principal will forward the school naming committee's recommendations to the Superintendent for consideration, and who in turn will develop a final recommendation to the School Board for final action.

**II. NAMING OF BUILDING ADDITIONS OR MAJOR AREAS WITHIN A SCHOOL FACILITY (AUDITORIUM, LIBRARY, CAFETERIA, ATHLETIC FIELD, VOCATIONAL CENTER, ETC.)**

- a. A principal requesting to name a building addition or a major area within a school site will, upon approval of the Superintendent, appoint a committee similar in composition to the one utilized to name a new facility.
- b. The school naming committee will develop recommendations to the Principal for naming the addition or area.
- c. The Superintendent will develop a final recommendation to submit to the School Board for approval.

**III. NAMING RECOMMENDATIONS**

- a. Nothing herein will prohibit the Superintendent, a Board member, or a community group from recommending to the school naming committee that a facility be named or renamed for an individual or location.
- b. Names of existing schools or combination thereof will not be used for another Board facility except in those cases where incorporated or unincorporated communities within the county contain multiple school levels.
- c. Recommendations for names are encouraged to reflect the general location of the facility, features of the area, or a general regional character.
- d. If a facility is named for an individual, the name proposed should be that of an outstanding civic or educational leader of local, state or national prominence.

---

**REVISED: July 21, 2016**

**Cherokee County Board of Education**