

CHEROKEE COUNTY SCHOOL DISTRICT
Administrative Guidelines: Cherokee Academy Enrollments, SY2017-18

I. Introduction

Students choosing to participate in one of the Cherokee Academies will enjoy all of the rights and privileges of enrollment; but, as with all other students, enrolling students are responsible for following all local school and School District policies.

II. Academy Locations and Grade Configurations

STEM Academies	Fine Arts Academies
Ball Ground, All Grades	Hasty, All Grades
Canton, All Grades	Oak Grove, All Grades
Clark Creek, All Grades	
Holly Springs, All Grades	

III. Determining Capacity at Each Academy

- I: The Division of Planning and Forecasting will develop, on an annual basis, a grade-by-grade projection of student enrollment for each of the Academies;
- II: The Division of Personnel Management will utilize each Academy’s student enrollment projection and the School District’s class size parameters to develop teacher allotments for each of the Academies; and,
- III: The Division of School Operations will utilize each of the other contributing office’s information (enrollment projection and teacher allotments) to track available student enrollment spaces at each Academy.

Additional enrollment space at any Academy may be created when sufficient applications cause a review of current teacher allotments.

IV. Student Application Process

All elementary-aged students in Cherokee County are eligible to enroll at one of the School District’s STEM or Fine Arts Academies if projected to be in a grade providing Academy services at the desired school.

Interested parents/guardians must complete an application for enrollment for the following school year and submit it to the requested Academy’s front office or the Division of School Operations during the three-week application period between **March 13 and March 31, 2017** (please do not submit at both locations). Applications will be processed on a “first come, first serve” basis, and approvals granted where ever enrollment space is available. As such, all offices receiving applications will be expected to “date stamp” the submissions.

Applications will be available online at the CCSD website (www.cherokeek12.net) beginning March 10th or at the front office of each elementary school beginning March 13th.

V. Application Review and Parent/School Notification

The Division of School Operations will review all applications based upon the provisions of the Cherokee Academy initiative; and, will render a determination based on space availability. The Division of School Operations will also be responsible for notifying all impacted parties relative to each application’s determination.

CHEROKEE COUNTY SCHOOL DISTRICT
Administrative Guidelines: Cherokee Academy Enrollments, SY2017-18

VI. Enrollment Requirements

Upon notification of an approved application, the parent/guardian is responsible for completing enrollment (for the upcoming year) at the requested Academy within ten (10) school days.

For students currently enrolled in the School District, this process involves parents/guardians completing a records transfer request at the school currently attended by the student—that school will date-stamp the request to ensure compliance with the “10-day rule,” and then accepts responsibility for forwarding the student’s cumulative records to the requested Academy. For those students not currently enrolled in the School District, this process involves the parent/guardian completing all enrollment documents at the requested Academy.

VII. Length of Enrollment

Once the enrollment is approved for a student to participate in a given Academy, all enrollment provisions remain in effect through the highest grade of the school. The student is not required to re-submit an application on an annual basis.

Additionally, an enrollment is “portable,” allowing the student to remain in the Academy’s middle and high school feeder pattern. *Note: This portability does not include transportation to the feeder pattern’s middle and/or high school.*

VIII. Transportation Services

Transportation shuttles will be provided from “hub schools” to the elementary Academy locations serving in each hub school’s geographic area (per the chart provided in this section). If a student attends an elementary school not currently serving as a hub location, parents can drop-off/pick-up the student at a hub and that student will have transportation “the rest of the way” to the Academy by riding the shuttle service. Parents in this situation will be responsible for timely drop-off/pick-up of any student in this situation.

Academies	Elementary Transportation Hubs
Ball Ground (STEM)	Free Home, Macedonia
Canton (STEM)	Clayton, Hasty, Knox, RM Moore
Clark Creek (STEM)	Bascomb, Boston, Oak Grove
Hasty (Fine Arts)	Canton, Clayton, Knox, RM Moore
Holly Springs (STEM)	Hickory Flat, Indian Knoll, Mtn. Road
Oak Grove (Fine Arts)	Bascomb, Boston, Clark Creek

Additionally, for any student utilizing a transportation hub location, the parent of that student will be responsible for providing the hub school with appropriate emergency contact information.

IX. After-School Program Opportunities

Like any other student enrolled in a given elementary school, students enrolled at one of the Academies are eligible to attend the After-School Program (ASP) provided at that location. However, if the student utilizes a transportation shuttle from one of the elementary schools serving as a hub location, he/she would be eligible to attend ASP at the hub location if the parent is unable to provide a pick-up from the Academy’s ASP.